Vacation Paid Time Off

Eligibility: Full-time and part-time employees

Employees can earn up to 96 Hours Annually (12 days each year) if working 40 hours/week.

PTO will accrue each pay period at a rate of 4.6154% of hours worked in that pay period. This percentage increases with tenure.

40 Hours of Accrued Vacation PTO can be rolled over from one calendar year to the next.